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Record of meeting

Project	UTMC USF	Date	18 March 2004
Subject	Management Group Meeting	Ref	
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Venue TfL Eccleston Place

Date held 18 March 2004

Present	Will Sharp	Babtie	
	Francis Groark	Thales	
	Brendan Mason	Tenet	
	Mandi Patel	UM3P	
	Paul Welsh	Owen Williams	
	Mark Pleydell	Microsense Systems	
	Pete Hutchinson	AGD	
	Richard Gibson	IDT	(Chair)
	Gary Umpleby	Mott Macdonald	
	Nigel Baber	Peek	
	Mark Bodger	Siemens	
	Robin Hewitt	Halcrow	

Apologies John Massey (replaced by Brendan Mason)

Action

Minutes of meeting of 27 November 2003 and Actions Arising

The minutes were accepted except at the first paragraph on page 3 the words 'as it is part of the deliverable for the demonstrator projects' are to be deleted. All actions had been completed except that no S&SSG meetings have taken place.	RG to amend and re-issue
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The absence of S&SSG meetings has meant that no action has been taken on publicity issues. It was agreed that the USF should act directly. PW is to prepare a draft technical article for TEC and a possible article on procuring UTMC for the IHT magazine with contributions from all.	PW All
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Feedback from UDG meeting on 1 March

RG reported:

- S&SSG has not met and is looking at alternative ways of proceeding

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<ul style="list-style-type: none"> David Williams has taken over Bip Radia's role at DfT, but may well be overloaded. RG to approach him with offer of assistance (eg advice on technology to support impact of Traffic Management Bill and measurement of KPIs). The DfT see this bill as an opportunity for ITS deployment, but local authorities are worried about additional costs. The implications of the bill were discussed, including DfT's contract with ITIS 	RG
<ul style="list-style-type: none"> The DfT. has put in for funds for its research programme but will not hear until end March, so UTMC funding for FY 2004/5 remains unclear 	
<ul style="list-style-type: none"> UDG has prepared a proposed text for incorporating in next LTP guidance notes requesting funding for ITS 	
<ul style="list-style-type: none"> Eric Sampson is reviewing national performance indicators as part of the framework for ITS deployment. It is understood he is pulling together the various DfT ITS initiatives 	
<ul style="list-style-type: none"> S-CAT registration does not appear worthwhile. An alternative is ITS(UK)'s supplier list. PH to check how ITS(UK) are marketing this. 	PH
<ul style="list-style-type: none"> RG advised UDG that the USF did not want use of the UTMC logo restricted and that the USF preferred self-certification of products 	
<ul style="list-style-type: none"> RG advised he has sent the UDG, the USF's requirements for the UTMC website, but the UDG has not made any progress. It was agreed that, in the continued absence of progress, the USF would develop pages under their own control with a link from the UDG pages. 	
<ul style="list-style-type: none"> HA IP working group now looking at SNMP and MIBs. RG pushed for consistency with UTMC. This seems to have been well-received and Brian Harbord attended UDG meeting 	
<ul style="list-style-type: none"> UG405, the UTC Communications Study, progresses in a co-operative step-by-step fashion, now with suppliers on board. This is a two-stage process, groundwork then trials 	
<ul style="list-style-type: none"> RG stated that there had been no progress on data objects in the S&SSG as this had not met. There was a discussion on the funding of data object and MIB development. WS is to prepare a draft proposal on behalf of the USF, 	WS All

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including suggested costs. All to assist

- The UDG has not agreed its Terms of Reference. It is planning a plenary in June focussing on its achievements
- TIH work and Ivan Wells have moved from TSS to Operations at the HA

Feedback from Data Objects Meeting

GU reported this was making good progress including work on session management and should complete mid-year. This should result in version 2.

Technical Working Group: MIBs

MB agreed to chair the MIBs group and GU will advise how the data objects group worked and issue the calling notice for the first meeting

MB/GU

UTMC Programme Office Scoping Report

There was a brief discussion prior to the arrival of Mark Cartwright.

MC then joined the meeting and presented the background to the scoping report.

Main points were:

- Current UTMC Programme ends now
- Scoping report does not address FY2004/5, but a five-year vision
- DfT asking for ideas for this period
- UTMC Steering Group will probably continue unless consultees propose something else
- Draft report by April – may be circulated to all consultees
- Final report in mid-May

In response the USF raised the following points:

- Most important was ensuring the sustainability of UTMC
- Suppliers had invested considerable effort at their own expense to date, particularly on the agreement of data objects etc. This could no longer be

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justified without significant market growth in takeup of UTMC products.
They wanted to continue this work on a funded basis under the oversight of a public body, which could be the UDG, if it had more momentum, or the DfT.
They were preparing a funding note for DfT

- Any five-year vision needs to relate to all ITS, but the main emphasis should be on ensuring all road-based systems operated to the same standards
- There needs to be some rationalisation within DfT of all the various initiatives – UTMC/TIH/RTIG/Transport Direct/ITSO etc.

It was agreed there were three main strands to moving forward:

- Technical
- Marketing/evaluation/business case
- Institutional

MC anticipated that his proposal would be structured into three threads:

- Successor research programme – integrating RUC, RTPI etc
- UDG support programme – standards and specifications
- Implementation programme – DfT leadership, LTP funding rules etc

MC requested individual contributions in addition to the USF consensus view

All

Any Other Business

The chairman thanked TfL on behalf of the meeting for the provision of the room and refreshments.

The next meeting is to be held at a TfL venue on 10 June 2004 at 10am.

Author Robin Hewitt
Copy Those present